

# Big Bad Bear Band Boosters

La Cueva Bear Band Booster Club

## Staff & Booster Pre-Summer camp meeting Agenda & Minutes

October 2nd, 2023 / 7 PM / Virtual Via Google Meet

### ATTENDEES

Mr. Velasco, James & LeeAnn Maddox, Heather Sanchez, Sharon Kindel,

The regular meeting of the La Cueva Band Booster club was called to order at La Cueva High School, on the 2nd of October at 7pm by President James Maddox.

### AGENDA

#### Last Meeting Follow-up

October Meeting canceled because of Flagstaff trip, mini parent meetings followed luggage check in. Trip went well for the most part. No injuries, students very well behaved. Logistics went well except for minor bus driver issues. Is this level of competition economically viable for this program to continue?

#### New Business

##### 1. Officers' Reports

###### a. President's Report

- i. Gearing up for the Winter craft fair. (Signs going up this weekend on Paseo / Ventura, Wyoming / Alameda, several small yard signs to place around town, Add in craigslist or something?)
- ii.

###### b. 1st Vice President, **Carolyn Kaltenbach**, (Fundraising Committee)

- i. Jason's Deli spirit night on 11/17 **Note from 1st VP: Spoke with manager, date & time confirmed, we have the flyers, please post on website and social media**
- ii. Working on securing a date for Barnes & Noble for December

###### c. 2nd Vice President, **Sharon Kindel** (coordinates and oversees all the Committees)

- i. Coordinate Chaperones for playoff games, possibly going to 11/25 **Note from 2nd VP: Will create a new SUG for each event to coordinate Chaps/ hydration & Med staff. Would like to do a hot chocolate distribution if we make it to championship game**

###### d. 3rd Vice President, **Mary Hauser** (interests of the Color Guard)

- i. Coordinating color guard for craft fair fundraising table **Note from 3rd VP: Probably doing hair tinsel again, going to try and plan for something else to sell**
- ii. No word on Winter guard yet

###### a. 4th Vice President, **Amanda Bond** (Meals & Hospitality)

- i. Nothing to plan other than on standby for craft fair

##### 2. Co-Treasurer's Report, LeeAnn Maddox & Heather Sanchez

a. Update on our cash position PowerPoint presentation

## Treasurer's Report General Ledger Overview

Fiscal Year - June 1, 2023-May 31, 2024		
Income/Expense	Income	%
Sum of Deposit		
Memo	-- Total	
Assessment Fees 2023-2024	73,597.92	55%
Winter Craft Fair Booth Fees	25,170.00	19%
Opening Balance	22,910.77	17%
Refined Sales	6,700.14	5%
Fundraiser	1,626.00	1%
Donation	1,221.75	1%
Winter Guard - Merchandise from Spring 2023	1,034.32	1%
Sponsorship	450.00	0%
Fundraiser - Spring 2023	154.77	0%
<b>Grand Total</b>	<b>132,865.67</b>	<b>100%</b>
Income/Expense	Expense	%
Sum of Payment		
Account	-- Total	
Props & Visuals	18,360.25	17%
Clinician - Fall	15,149.97	14%
Transportation	12,753.87	12%
Travel - Hotel	8,822.09	8%
Food	8,445.37	8%
Marching Show	7,026.20	6%
Uniform Expenses	6,790.83	6%
Operating Expense	5,712.08	5%
Electronics	5,283.67	5%
Percussion Expenses	4,500.00	4%
Prior Year Expense	4,241.08	4%
Instrument Expense	2,753.47	3%
Craft Fair - Winter	2,183.50	2%
Year End Banquet 2023-2024	2,152.50	2%
Administrative Expenses	1,592.48	1%
Audition Fees - All State	1,084.00	1%
Marching Band Competition Fees	710.00	1%
Music	632.65	1%
<b>Grand Total</b>	<b>108,194.01</b>	<b>100%</b>
<b>Net Income as of 11/3/23</b>	<b>24,671.66</b>	

**Income:**

- Approx 55% of income is from assessment fees
- 19% from Winter Craft Fair vendor booth fees
- Remaining 26% of income is from Fundraising like car washes, Sponsors, and now merch sales.

**Expenses YTD:**

- 17% Props & Visuals
- 14% Clinicians
- 12% Transportation
- 8% Hotel fees
- 8% Food & Beverage for events
- 6% Marching show
- Remaining 35% sofar goes to Operating/ Administrative expense, electronics, Instruments new/ repairs, Comp. Fees, music fees, Year end banquet, and previous year expense

## Treasurer's Report Outstanding/ Upcoming Expenses

Bank Balance as of 11/5/23	27,627.73	
	98.00	Cash on Hand - Heather Sanchez
<b>Total Cash</b>	<b>27,725.73</b>	
<b>Outstanding Expenses</b>		
Clinicians - Band Camp	(400.00)	Outstanding Checks
Clinicians - Aug Pymts	(716.66)	Outstanding Checks
Clinicians - Sep Pymts	(1,333.33)	Outstanding Checks
Clinicians - Oct Pymts	(3,950.01)	
Jimmy Olivas Uniforms	(5,254.15)	Shoes/Gloves
<b>Future Expenses</b>		
Food for Craft Fair	(3,500.00)	Chick-fil-A, Twisters, Coffee
Herrera Bus Company	(1,162.50)	District Football Game 11/17
<b>Total Outstanding Expenses</b>	<b>(11,654.15)</b>	
<b>Cash as of 11/5/23</b>	<b>16,071.58</b>	

**Pending Expense considerations:**

- Clinicians need to cash checks!
- Craft fair Expense should be a wash due to potential generated revenue from bake sale.
- Transportation expense for playoff season. (School asked us to pay for one game and they will cover the others if necessary.)
- End of year banquet needs another \$10K, money already down on the Pyramid hotel to host up to 300 people in a ball room. Sending student body on a mission for new sponsors, and more restaurant nights.

3. Secretary - Vacant

4. Committee Reports none represented at this time

a. P.O.B. **First Meeting next Wednesday**

b. Chaperone (Jamina volunteers) **none represented at this time**

- c. Uniforms **none represented at this time**
  - d. Health, Hydration, Shade Committee **none represented at this time**
  - e. Prop Committee **none represented at this time**
  - f. Equipment/ Prop Transportation Committee **none represented at this time**
  - g. Medic for events **none represented at this time**
5. Band Director's Report from Mr V

reiterated that winning is not his main goal.

Money goals include:

- NEW equipment
- 20,000 fo new instruments from district
- Cannot go through an APS vendor because the district will choose for us (no mill levy) We'd rather choose our own
- Covers for percussion equipment?
- Ultimate goal would be to have no one have to buy and instrument, top group has professional instruments, but would need \$450,000
- Need less props/drama better instruments
- Put money back into kids
  - Clinicians for every instrument once per week
- Percussion clinician coming tomorrow
- More budget to staffing (money was used for Flagstaff instead this year)
- Get every child auditioning for all-state Mid-May music. Work on it in summer camp (put show on hold)
- Get every child doing Solo and Ensemble
- Reuse and re-outfit this year's props, hope to have less than 17% for props!!
- Emphasis on a well-rounded musician and person, not winning, not marching
- Fundraising;

-Winter Craft Fair AND mattress sale Dec 2, All students work

-Hoping for radio airtime to promote Craft Fair

-Barnes and Noble Dec 3

Notes from parents MORE of "Parents Against Props!" support group. Can we go back to a more traditional half time show without props and still be competitive?

6. To Do (New Business)

- a. Make sure Tammy the craft fair coordinator has what she needs for 12/2

7. Announcements

- a. Concerts
- b. 11/19 District VII Honor Band
- c. 11/30 Madison MS side-by-side
- d. 12/1 W.E. tour to DRMS and EMS
- e. 12/5 Jazz Band
- f. 12/7 Winter Pajama Concert

8. Adjournment

NEXT Meeting will be held on \_11/8 @ 6 followed by parent meeting @ 7

This meeting was adjourned @7 By James Maddox

These Minutes submitted by: \_James Maddox\_

These Minutes approved by: \_LeeAnn Maddox