

Big Bad Bear Band Boosters

La Cueva Bear Band Booster Club

Staff & Booster Pre-Summer camp meeting Agenda & Minutes

December 6th, 2023 / 6 PM / Virtual Via Google Meet.

ATTENDEES

Mr. Velasco, James & LeeAnn Maddox, Heather Sanchez, Sharon Kindel,

Mary Hauser, Carolyn Kaltenbach, Letty Cruz, Amanda Bond, Cezanne Back, Laura Iacano

The regular meeting of the La Cueva Band Booster club was called to order via Google Meets, on the 6th of December_at 6pm by President James Maddox.

AGENDA

1. Officers' Reports

a. President's Report

- i. **Winter craft fair. Note from President: Winter craft fair overall was a great success. A few issues with vendors because of space issues in the gym, lighting in C-Hall. Mitigated by setting up temp lights, thank you to everyone for your help with that. Several vendors were being rude to Mr. V and I, as well as the kids wen collecting donation for silent auction. Met Debbie Posa, Athletic Booster club member, said she like our merch table, and I asked if we can coordinate with them to sell at specific events. She said we can not have our stuff at Pep-Rally or football games.**
- ii. **Refried merch round one arrived. Carras' family distributed it on 11/17 before the game in front of school. Note from President: Still have a few that have not collected items. We sent out an email blast to everyone, and most collected at the Craft Fair**
- iii. **Planning Merch table at Winter concert on 12/7 Note from President:Will have several refried merch items, and everything that was at the craft fair. Online Merch site is live on BBBB.com**
- iv. **Need to adjust signup genius, more for vendor help in the morning, and clean up in the afternoon. Note from President: We are going to change the number of students to silent auction, merch table, greeters, and vendor set-up/ break down crews.**

b. 1st Vice President, **Carolyn Kaltenbach**, (Fundraising Committee)

- i. **Chipotle set for 12/12 Note from 1st VP: date & time confirmed, we have the flyers, please post on website and social media**

c. 2nd Vice President, **Sharon Kindel** (coordinates and oversees all the Committees)

- i. **Nothing to report**

d. 3rd Vice President, **Mary Hauser** (interests of the Color Guard)

- i. **Craft Fair: Note from 3rd VP: Hot chocolate and hair tinsel did pretty good, students stayed all day and had fun.**
- ii. **Winter Guard: Note from 3rd VP: Winter guard-Meeting with Mr. Parker this week, hope to have details on WG plans**

a. 4th Vice President, **Amanda Bond** (Meals & Hospitality)

i. Nothing to plan at this time

2. Co-Treasurer's Report, LeeAnn Maddox & Heather Sanchez

a. Update on Craft Fair results PowerPoint presentation

Sum of Net Account	Income/Expense	Memo	Total
Winter Craft Fair 2023 - Winter Guard	Income	Winter Craft Fair 2023 - Winterguard	525.00
	Income Total		525.00
Winter Craft Fair 2023 - Marching Band	Income	Winter Craft Fair 2023 - Booth Fees	25,940.00
		Winter Craft Fair 2023 - Bake Sale	5,133.56
		Winter Craft Fair 2023 - Merch Table	3,347.61
		Winter Craft Fair 2023 - Silent Auction	2,741.08
		Cash Withdrawal for Craft Fair	592.00
	Income Total		37,754.25
	Expense	Winter Craft Fair 2023 - Square Fee	(77.13)
		Winter Craft Fair - Fire Marshal Expense	(221.00)
		Winter Craft Fair 2023 - Chargeback Items & Fees for October	(410.00)
		Winter Craft Fair 2023 - Booth Refund	(430.00)
		Cash for change to use at winter craft fair - to be re-deposited.	(500.00)
		Winter Craft Fair 2023 - Burritos	(558.00)
		Winter Craft Fair 2023 - Coordinator	(1,000.00)
		Winter Craft Fair 2023 - Facility Fee	(1,552.50)
		Winter Craft Fair 2023 - Merch Table	(1,773.87)
		Winter Craft Fair 2023 - Chicken Sandwiches	(2,166.21)
	Expense Total		(8,688.71)
Grand Total			29,590.54

3. Secretary - Vacant

4. Committee Reports none represented at this time

a. P.O.B. **Vickie re-elected, moving forward planning next year's event. No date selected yet**

b. Chaperone (Jamina volunteers) **none represented at this time**

c. Uniforms **none represented at this time**

d. Health, Hydration, Shade Committee **none represented at this time**

e. Prop Committee **none represented at this time**

f. Equipment/ Prop Transportation Committee **none represented at this time**

g. Medic for events: **N/A**

h. Bake Sale: **Notes from Letty Cruz: Bake sale was a great success! Had less student volunteers than in years past, but parent volunteers stepped up and made it work. It helped to have the merch table next to bake sale for credit transactions, Thank you to Joe Carras for helping with that. Would have like to have a second cart for sales to vendor support. Most of them could never leave their space to get a drink or snacks. Some missed opportunity there. Ran out of ice for drinks early, had to send a parent to pick up more. Only had 5 chick-fil-A sandwiches at 3PM, and gave them to students that were present at that time. All leftover drinks were sent to the band room at clean up time.**

- i. Silent Auction: Notes from Laura Iacano & Jolene Esparza: Silent Auction was a success! Sold almost all items. Bid sheets added to almost \$3200. We had more slots for volunteers than were actually filled. Need more help in the afternoon during this event to make calls to people that won the items in auction. Still need to collect more money from the winners this week. Trying to coordinate places to meet and distribute goods and collect funds
- j. Notes from Cezanne Back: Said that she is familiar with Ms. Posa, and her comment regarding our merch table is not right. She is not the person to be making that decision, and we will get a chance to discuss it with the right people.

5. Band Director's Report from Mr V

Notes from MR. V.: Overall happy with the outcome of the craft fair. We need to meet with Tammy to discuss vendor check in and stipulations. Need to create rules for vendors to respect staff, students and the rest of the parents/ volunteers. We were yelled at first thing in the morning for new space configuration in the Gym and the kids were treated poorly when collecting donations from vendors for silent auction, which is in the vendor agreement. Would like to place a clause that if a vendor acts this way in future events, we can ask them to leave. We had vendors waiting that morning in line for a space to sell in case of a cancellation.

Can I have the president stand up at the 12/7 concert tomorrow to speak to the crowd about sponsors, upcoming fundraising events, and an overall thank you for your support?

We will count this as the parent meeting for December and reconvene with a normal schedule in January.

6. To Do (New Business)

- a. Follow up with Tammy about craft fair, pitfalls and how to overcome next time. Is there going to be a Winter Guard LCCHS this year?

7. Announcements

- a. 12/7 Winter Pajama Concert

8. Adjournment

NEXT Meeting will be held on 1/9 @ 7 followed by parent meeting 1/18 @ 7

This meeting was adjourned @7 By James Maddox

These Minutes submitted by: James Maddox

These Minutes approved by: LeeAnn Maddox