

Big Bad Bear Band Boosters

La Cueva Bear Band Booster Club

Staff & Booster Meeting Agenda & Minutes

April 2nd, 2023 / 7 PM / Virtual Via Google Meet.

ATTENDEES

Mr. Velasco, James & LeeAnn Maddox, Sharon Kindel,

Mary Hauser, Carolyn Kaltenbach, Amanda Bond, Cezanne Back, Manon Lujan

The regular meeting of the La Cueva Band Booster club was called to order via Google Meets, on the 8th of April at 7pm by President James Maddox.

AGENDA

1. Officers' Reports

a. President's Report

- i. **Call for nominees for next year's booster Board** **Note from President: James Maddox will not be able to serve as president next school year. Will chair equipment crew and assist with website and migration to CutTime**
LeeAnn Maddox would like to consider being Co-Treas again if someone steps up to help, but needs that very much to happen. Difficult to be treasurer with a full time accounting job during the week.

Carolyn Kaltenbach: will not be able to serve as 1st VP next year

Sharon Kindel: Would like to stay status quo depending on president seat

Manon Lujan: Would like to remain Secretary

Mary Hauser: Would like to stay status quo 3rd VP Guard Rep.

Amanda Bond: Would like to stay status quo Food & Bev, POB chair

Cezanne Back: Would like to stay status quo Food & Bev

We need President, Co-Treasurer, VP of Fundraising for next year, as well as a call for any chair reps that are required

- ii. **Update on current events****Note from President: Apparently someone reported the president & treasurer to Principal Lee for removing a cash box from the Winter Guard event on 4/13 @LCHS without counting all funds with multiple people. The Treasurer and two other parents had electronic devices running the Booster Club "Square" account, with access to reports, and a tally of cash and charges for the event that day. Treasurer believed that control and transparency were enough for accountability purposes.**

New control processes & procedures have been put in place to make sure that does not happen again.

Apparently Mr. Parker feels like we have been disrespectful to him, even as I put together merchandise for his Winter Guard event. No reason was given for the disrespect claim...

All merch will be returned to the school for storage, and audited by another family for transparency. Someone else needs to take over merch as I can no longer deal with monetary transactions as an APS employee

b. 1st Vice President, **Carolyn Kaltenbach**, (Fundraising Committee)

- i. Savers clothing drive, final collection for 4/20, set to deliver goods on 4.27

- ii. Communications going out via CHARMS this week with instructions **Note from 1st Vice President, Carolyn Kaltenbach, Collection point for this FunDrive will be in front of the school from 10-2**
 - c. 2nd Vice President, **Sharon Kindel** (coordinates and oversees all the Committees)
 - i. MPA was great!
 - d. 3rd Vice President, **Mary Hauser** (interests of the Color Guard)
 - i. **Winter Guard: nothing to report**
 - a. 4th Vice President, **Amanda Bond** (P.O.B Chair, Meals & Hospitality)
 - i. P.O.B Update - **Picked Oct 12 as tentative date, 2nd weekend of balloon fiesta could be issue with other groups**
2. Co-Treasurer's Report, LeeAnn Maddox & Heather Sanchez
- a. Review Financials and upcoming expenses
 - i. The Spring Craft Fair outlook is good! **Note from Treasurer, LeeAnn Maddox, We are at 172 Vendors!**
 - ii. Review Financials and upcoming expenses **Note from Treasurer, LeeAnn Maddox, run through General Ledger details, live on screen share and will provide all details to parents at meeting next week, 4/9/24.**
 - iii. Discuss student accounts **Note from Treasurer, LeeAnn Maddox, All marching season expenses have been paid, please communicate to families the need to settle account balances. Please make sure that shoes, shirts, gloves were assessed properly. Have handwritten lists from the Crystal's for shoe and shirt distribution**
 - iv. Communication needs to go out regarding Winterguard fees that are due. **Note from Treasurer, LeeAnn Maddox, Need a fixed payment schedule to make it work. Pick a solid number for assessment fees and stick with it. No moving financial target**
3. Secretary, **Manon Lujan**
4. Committee Reports none represented at this time
- a. Chaperone (Jamina volunteers): **none represented at this time**
 - b. Uniforms: **Distributed**
 - c. Health, Hydration, Shade Committee: **none represented at this time**
 - d. Prop Committee: **none represented at this time**
 - e. Equipment/ Prop Transportation Committee: **none represented at this time**
 - f. Medic for events: **N/A**
5. Band Director's Report from **Mr V**
- a.
 - i. Jazz trip - based on survey responses student contributions should cover transportation costs.
 - ii. Judges for Pre MPA - 3 Judges
 - b. Fundraisers
 - i. Call A Thon - Alumni Spreadsheet
 - ii. Spring Craft Fair
 - iii. Restaurant Nights
 - iv. Car Washes
6. To Do (New Business)
- a. **Note from Mr. V.: Will send out more comms asking for nominees for Exec Seats, and an official vote if more people put in their names during the parent meeting tomorrow night at 7 in the Band room**
7. Adjournment

NEXT Meeting will be held on 5/14 @7 as a parent/ Booster election meeting to deliver results from the vote put out in the community by our Nomination chair Mr. Velasco

This meeting was adjourned @8 By James Maddox

These Minutes submitted by: James Maddox

These Minutes approved by: LeeAnn Maddox