

La Cueva High School Band

2023 Holiday Craft Fair Application

SATURDAY December 2, 2023, 8:00 am – 4:00 pm

This craft fair is run by the La Cueva Band Booster Club, not La Cueva High School.

Your booth fees/donation benefits the La Cueva HS Band program. Thank you for your support!

Applicant Information

Full Name: _____ Phone# _____
First Last

Business name: _____ Email _____

PLEASE PRINT AS CLEARLY AS POSSIBLE. COMMUNICATION IS PRIMARILY THROUGH EMAIL.

CRAFT INFORMATION

CRAFT: _____

Description: _____

We use this information to help with placement, please provide as much detail as possible.

BOOTH INFORMATION

SPACES ARE 10' X 6' SPACES ARE \$85.00 each

ELECTRICITY: YES OR NO (PLEASE CIRCLE ONE) and ADD \$ 25.00

15' X 6' BOOTHS \$150.00 * LIMITED AVAILABILITY before you apply for the large space, please

EMAIL LCBBCRAFTSHOW@OUTLOOK.COM asking if spaces are still available. These spaces sell out and are the only ones that will sell first come, first serve. Once you receive the confirmation that you have received a large space, you will need to submit application and payment within 7 days.

LOCATION PREFERENCE - NO GUARANTEE

LOCATIONS AVAILABLE: PLEASE CIRCLE YOUR CHOICE

CAFETERIA CONOURSE A HALL B Hall C Hall D Hall BEST AVAILABLE

HAVE YOU BEEN A VENDOR WITH LA CUEVA BOOSTER CLUB BEFORE? _____

SPACE REQUESTS ARE NOT A GUARANTEE AND BEING A RETURN VENDOR IS NOT A GUARANTEE.

I WILL TRY AND HONOR YOUR REQUESTS, IF I CAN. NOTE: All applications received by deadline will be considered.

While preference can be given to returning vendors, the Committee's goal is to offer shoppers a balanced and interesting selection of diverse arts and crafts.

Application, payment and pictures will need to be mailed to:

TAMMY STRICKLAND
LCBB CRAFT SHOW COORDINATOR
1835 MORRIS ST NE
ALBUQUERQUE, NM 87112

- PLEASE SUBMIT PRINTED APPLICATION AND PRINTED PICTURES (AT LEAST 2) TO BE CONSIDERED.

We accept checks and money orders only. Please make them out to LCBB (please do not add my name).

*NOTE: THE LA CUEVA BAND BOOSTER CLUB DOES NOT ACCEPT ELECTRONIC PAYMENTS AND WILL NOT REACH OUT TO YOU ON ANY social media PAGE TO BE A VENDOR OR ACCEPT PAYMENTS. WE DO NOT ACCEPT PAYPAL, VENMO OR ZELLE.

Completed application, pictures and payment MUST BE RECEIVED BY DEADLINE OF 10/07/2023 TO BE CONSIDERED.

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PLEASE READ THE RULES AND SIGN AS ACKNOWLEDGEMENT.

Again - we do not accept electronic payments. We will not send you information via Facebook or Instagram, Mailing your application, pictures, payment is the only way to be accepted into the show.

The schedule for this year's application process is: Application available on the website by 7/25/2023, we will not be emailing out the application as notification of availability. Application will be available on the webpage <http://www.bigbadbearband.com/craft-show.html> **Application/payment/pictures must be received by deadline, 10/07/23. Vendor payments will not be deposited until after acceptance email.** Notification of acceptance into the 2023 Holiday Craft Fair will be emailed to accepted vendors by 10/15/2023. Space assignments will be sent to all accepted vendors on or before 11/15/23. Craft Fair is December 2, 2023, from 8am to 4pm.

RULES:

Who can participate: Artists, artisans, craftsmen, crafters. No distributors. Vendors that sell food items need prior approval from the committee and must check with the City of Albuquerque regarding a food permit.

The booster club is not responsible for obtaining permission on your behalf. NO EXCEPTIONS.

** Photos will be returned if a self-addressed stamped envelope is provided. If you are not selected for the show and you want your check back, please provide a self-addressed stamped envelope otherwise the check will be destroyed.

Silent Auction: All vendors must donate 1 item (minimum value \$15.00) representing what is being sold from your booth. If you do not wish to donate, please send a separate check for \$15.00. La Cueva student volunteers will collect items the morning of the show.

Please note these items will not be returned to you if not sold, this is a donation.

Vendor set up is Saturday December 2, 2023, starting at 6:30 am. Please plan to be ready by 8:00 am, the Fire Marshalls office will inspect at 8:00 am. Sorry, there is no set up on Friday. At 8:00 am we will distribute empty spaces to those vendors waiting. **No refund for NO shows.** We will have student and parent volunteers available to help with loading/unloading. More info will be sent.

Vendors will be responsible for Wi-Fi/Internet. The free Wi-Fi at APS is not great. The booster club has no capabilities to offer Wi-Fi and APS does not provide a password for our use, please plan accordingly. If your credit card machine needs electricity, please be sure to include the fee and request a space w/electricity.

**** CANCELLATIONS (please read) ****

- Cancellations received before October 7, 2023, the check will be destroyed or returned if SASE was included
- Cancellations from 10/08/2023 (after acceptance) to 11/06/2023 will be eligible for a refund minus \$10 (service fee).
- Cancellations from 11/07/2023 to 11/30/2023 will be eligible for a refund minus \$25.
- Cancellations received on 12/01/23 will be reviewed by committee and may not be eligible for a refund.
- **No refund for No shows on 12/02/2023 – no exceptions**

Vendors must comply with APS and City of Albuquerque safety codes at all times. **THERE IS NO SMOKING ON APS PROPERTY.**

THERE IS NO ATM. PLEASE DO NOT BRING YOUR PET TO THE SCHOOL, SERVICE ANIMALS ONLY, IF NEEDED.

Electricity rules: power strips into wall and then into items, please do not piggyback on to multiple power strips. Please make sure the cords are visible and NOT a tripping hazard. **NO LIT CANDLES or OPEN FLAMES. NO SPACE HEATERS OR FANS ALLOWED.**

Disclaimer and Signature

I acknowledge that I have read and comprehend all the vendor information and rules and I agree to comply. I will not hold the LCHS Band Boosters and their representatives and/or APS liable for any claims that would or may be made regarding accidents, injury, loss of property, loss of income arising from my application to, acceptance to, rejection from, and/or participation in this craft show. I understand that the LCHS Band Booster club reserves the right to reject any application for ANY or NO reason.

Signature: _____

Date: _____