

La Cueva Band Booster

2022 Holiday Craft Fair Application

SATURDAY DECEMBER 3RD 8 AM – 4 PM

Applicant Information

Full Name: _____ Phone# _____

First Last

Business name: _____ Email _____

PLEASE PRINT AS CLEARLY AS POSSIBLE. COMMUNICATION IS PRIMARILY THROUGH EMAIL.

CRAFT INFORMATION

CRAFT: _____

Description: _____

We use this information to help with placement, please provide as much detail as possible.

BOOTH INFORMATION

SPACES ARE 10' X 6' SPACES ARE \$85.00

ELECTRICITY: YES OR NO (PLEASE CIRCLE ONE) and ADD \$ 25.00

LIMITED AVAILABILITY: 15' X 6' BOOTHS \$150.00

PLEASE EMAIL LCBBCRAFTSHOW@OUTLOOK.COM FOR AVAILABILITY before submitting application.

These spaces sell out and are the only ones that will sell first come, first serve. Once you receive the confirmation that you have received a large space, you will need to submit application and payment.

LOCATION PREFERENCE - NO GUARANTEE

LOCATIONS AVAILABLE: PLEASE CIRCLE YOUR CHOICE

CAFETERIA CONOURSE A HALL B HALL C HALL BEST AVAILABLE

HAVE YOU BEEN A VENDOR WITH LA CUEVA BOOSTER CLUB BEFORE? _____

IF YOU HAVE A SPACE REQUEST PLEASE LET ME KNOW – I CAN NOT GUARANTEE YOU THAT SPACE BUT WILL DO OUR BEST TO HONOR REQUESTS. PLEASE NOTE – I WILL NOT BE LOOKING AT PAST SPACE ASSIGNMENTS TO PLACE YOU, YOU WILL NEED TO REQUEST A SPACE IF YOU WANT TO BE IN A CERTAIN AREA.

PLEASE PRINT APPLICATION AND MAIL TO:

TAMMY STRICKLAND
LCBB CRAFT SHOW COORDINATOR
1835 MORRIS ST NE
ALBUQUERQUE, NM 87112

PLEASE SUBMIT PRINTED APPLICATION AND PRINTED PICTURES (AT LEAST 2) TO BE CONSIDERED.

BOOSTER CLUB DOES NOT ACCEPT ELECTRONIC PAYMENT. MONEY ORDER OR CHECK IS ACCEPTED.

APPLICATION and PAYMENT MUST BE RECEIVED BY DEADLINE OF 10/07/2022 TO BE CONSIDERED.

PLEASE READ THE RULES ON PAGE 2 AND SIGN AS ACKNOWLEDGEMENT.

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Our craft shows are volunteer run, and 100% of your booth fee benefits the La Cueva HS Band program. **THANK YOU!**

The schedule for this year's application process is:

- Application available on 7/25/2022, club coordinator will email out if I have a valid email address
- Application will be available 7/25/2022, on the webpage <http://www.bigbadbearband.com/craft-show.html>
- Application/payment/pictures must be received by deadline, 10/07/22
- Notification of acceptance into the December 2022 will be emailed by 10/21/22
- Space assignments will be sent to all accepted vendors on or before 11/22/22
- Craft Fair is December 3, 2022 from 8am to 4pm

RULES:

Who can participate: Artists, artisans, craftsmen, crafters. This is a holiday craft show, we do not accept distributors for this show. Vendors that sell food items need prior approval from the committee and must obtain a food permit from cabq.gov.

The booster club is not responsible for obtaining permission on your behalf. **NO EXCEPTIONS.**

Photos will be returned if a self-addressed stamped envelope is provided. If you are not selected for the show and you want your check back, please provide a self-addressed stamped envelope otherwise the check will be destroyed.

Silent Auction: All vendors must donate 1 item (minimum value \$15.00) representing what is being sold from your booth. If you do not wish to donate, please send a separate check for \$15.00. La Cueva student volunteers will collect items the morning of the show.

Acceptance into the La Cueva HS Band Craft Show is not based on the date an application is received. All applications received by the due date will be considered by the LCBB Craft Show Committee. While preference is given to returning vendors, the Committee's goal is to offer shoppers a balanced and interesting selection of diverse crafts and art.

Vendor set up Saturday December 3rd starting at 6:30 am, we must be all set up by 8 am for the Fire Marshalls office to inspect. NO set up on Friday. **At 8:00 am any empty booth will be considered a 'No Show' and will be reassigned. (WE USUALLY HAVE SEVERAL PROSPECTIVE VENDORS WAITING FOR OPEN SPOTS. Please don't be late.) No refund for NO shows.**

We will have student and parent volunteers available to help with loading/unloading. More info will be sent on day of instructions.

Vendors will be responsible for Wi-Fi/Internet. The free Wi-Fi at APS is not great. The booster club has no capabilities to offer Wi-Fi and APS does not provide password for our use, please plan accordingly. If your credit card machine needs electricity, please be sure to include the fee and request a space w/electricity.

CANCELLATIONS:

- Cancellations after acceptance and until noon on Sunday 11/20/22 will be eligible for a refund minus \$10. Service fee
- Cancellations from 11/20 – 11/30 will be eligible for refund minus \$25.
- Cancellations from 12/01 -12/02 will be reviewed by committee and may not be eligible for a refund.
- No refunds for No shows – no exceptions

Vendors must comply with APS and City of Abq. safety codes at all times. THERE IS NO SMOKING ON APS PROPERTY. THERE IS NO ATM. PLEASE DO NOT BRING YOUR PET TO THE SCHOOL, SERVICE ANIMALS ONLY IF NEEDED.

Electricity rules: power strips into wall and then into items, please do not piggy back on to multiple power strips. Please make sure the cords are visible and NOT a tripping hazard.

NO LIT CANDLES or OPEN FLAMES.

ANY QUESTIONS ON THE RULES, please ask.

Disclaimer and Signature

I acknowledge that I have read and comprehend all the vendor information and rules and I agree to comply. I will not hold the LCHSD Band Boosters and their representatives and/or APS liable for any claims that would or may be made regarding accidents, injury, loss of property, loss of income arising from my application to, acceptance to, rejection from, and/or participation in this craft show. I understand that the LCHS Band Booster club reserves the right to reject any application for ANY or NO reason.

Signature: _____ Date: _____