



LC
LA CUEVA HIGH SCHOOL
Where Excellence is a Habit
LC
LCHS Band Holiday Craft Show Saturday, Dec. 4, 2021

Vendor Information

Location:

La Cueva High School, 7801 Wilshire Blvd NE
(Alameda and Wyoming NE)

La Cueva HS Band Boosters host two craft shows a year to support La Cueva High School Band program. The first show is on the first Saturday in December and the second show is on a Saturday in late April or early May. Our craft shows are volunteer run, and 100% of your booth fee benefits the La Cueva HS Band program. **THANK YOU!**

Both shows are juried and require separate applications. Acceptance into one show does not guarantee acceptance into the other. **Prior participation in past La Cueva HS Band craft shows does not guarantee acceptance to future shows.**

Please go to our website for updates and information:

<http://www.bigbadbearband.com/craft-show.html>

Email: LCBBcraftshow@outlook.com

**Application should be mailed to:
LCCB Craft Show, c/o Tammy Strickland
1835 Morris St NE, Albuquerque, NM 87112**

**PLEASE DO NOT CALL LA CUEVA OR
MAIL ANYTHING TO LA CUEVA HS**

La Cueva HS Band Holiday Craft Show

Who can participate:

Artists, artisans, craftsmen and crafters with handmade items to offer for sale to the public.

All items for sale must be the vendor's own work or that of a family member.

NOT ACCEPTED - Factory made items, items representing only minor rework, and foreign goods or products are not acceptable. **We do not accept 'Distributors' or 'Information Booths' for the Holiday show.**

Vendors wishing to sell food items need prior approval from the Committee and must obtain a food permit from cabq.gov. **NO EXCEPTIONS.**

Acceptance into the La Cueva HS Band Craft Shows is not based on the date an application is received. All applications received by the due date will be considered by the LCBB Craft Show Committee. While preference is given to returning vendors, the Committee's goal is to offer shoppers a balanced and interesting selection of diverse crafts and art.



Registration

The Holiday Craft Show registration fee is **\$85.00** for a 10ft x 6ft booth. We have very few oversized booths, 15ft x 6ft, for \$150. Please contact us at lcbbcraftshow@outlook.com if you wish to request an oversized booth.

Access to electricity is an additional \$25 which can be included in the check for the booth fee. See second page for electricity rules.

All applications must be accompanied by 3 PHOTOS, photocopies are okay. Photos will be returned if a self-addressed stamped envelope is provided.

** \$10 cancellation fee will be assessed after check is cashed.

Silent Auction: All vendors MUST donate 1 item minimum per booth with a minimum value \$15.00 and representative what is being sold. Items must be ready at 7:30 am/8:00 am for pick-up by La Cueva student volunteers. If you are unable to provide a silent auction item, please add \$15 to your fees and include a note explaining why.

La Cueva HS Band Holiday Craft Show

Please note we are at the discretions of the State of NM regarding the plans for the show and COVID regulations. If APS closes down, we will be forced to cancel.

🌸 Vendors will be notified by October 15th via email, with the acceptance into the Holiday show.

Space Assignments will be emailed by November 20, 2021. We will try and honor all requests for specific space requests.

No Guarantees!

The Committee reserves the right to change a vendor's booth assignment.

Your check/ money order will not be cashed until you have been accepted.

Show Setup/ Teardown

🌸 NO Friday setup.

🌸 Setup starts at 6:30 am, Saturday. Please plan to arrive no later than 7:30 am. Check in will be in the cafeteria with Tammy.

All vendors must be done setting up by 8:00 am.

🌸 **At 8:15 am any empty booth will be considered a 'No Show' and will be reassigned. (WE USUALLY HAVE SEVERAL PROSPECTIVE VENDORS WAITING FOR THOSE SPOTS S- DON'T BE LATE!).**

🌸 Loading/Unloading: Unloading is at the cafeteria parking lot. DO NOT park in fire lanes. La Cueva Band student and parent volunteers will be available to help with loading/unloading.

Other Information

🌸 Vendors must comply with local safety codes at all times.

🌸 All displays, belongings and inventory must be kept within assigned booth area.

🌸 Vendors closing booths before 4:00 pm may be excluded from future shows

🌸 NO refunds for inclement weather.

🌸 Cancellation policy: \$75 will be refunded after checks have been deposited,

🌸 Smoking is prohibited on La Cueva HS grounds.

🌸 If your Credit Card machine needs electricity it must be purchased when you apply to the show.

🌸 **Currently there is no Wi-Fi. Vendors are responsible for internet- the program has no capabilities to offer Wi-Fi.**

🌸 There is no ATM on the premises.

Fire Marshall Rules and Inspection

🌸 An Albuquerque Fire Marshall will be on site to inspect our venue and all Vendor booths at 8:30am on the day of the show. All vendors MUST comply with the Fire Marshall instructions, failure to cooperate may result in removal from show.

🌸 Exhibit booths shall be constructed of noncombustible or limited combustible materials or treated with a flame retardant. Table Clothes - Nylon, plastic and other plastic material which cannot be made flame retardant is prohibited.

🌸 Storage of combustibile materials behind booths, compressed flammable gases, or combustibile liquids are prohibited.

🌸 NO LIT CANDLES, NO OPEN FLAMES

🌸 Extension Cords: ONLY 3-prong grounded extension cords allowed.



Allowed: Single Use of Cord: extension cord into wall, cord into your device i.e. lamp.

Allowed: Multiple use: Power strip into wall then your electrical devices into power strip; i.e., lamp, calculator.

Allowed: Multiple use: 3-pronged extension cord with multiple 'sockets.

Not allowed: Any light duty household extension cord:



Not allowed: Extension cord into wall, then power strip, then your electrical devices i.e. lamp, calculator.

Not allowed: Extension cord into wall then power strip then extension cord then your electrical device; i.e., lamp

Not allowed: Extension cord into wall, then extension cord into another cord then into your device; i.e., lamp