



La Cueva High School
Big Bad Bear Band
Spring Craft/Car Show
May 5, 2012
9:00 am – 4:00 pm

The La Cueva High School Band Boosters will be hosting their 2nd Spring Show. This show is primarily focusing on **Mother's Day gift shopping and a car show for Dad's**. The show will be held on Saturday, May 5, 2012 from 9:00 a.m. to 4:00 p.m. We are limiting the booths to approximately 100 vendors. Booths will be available in the Concourse and Cafeteria. One item must be donated for silent auction. All booths are \$75.00 regardless of size. Booth sizes are 10x 6, electricity additional charge \$15.00.

This is a juried fair. To ensure full consideration for your participation, please provide a detailed and complete listing of your crafts on the registration form. You must enclose photos of your work. Due to situations beyond our control you might be re-assigned locations on the day of the event.

The Albuquerque Fire Department will conduct safety inspections during the show. Booths maybe closed if violations are found and not corrected. Please review the Fire Safety Rules carefully.

Please read your contract for all complete new changes.

New Changes

~**NO ACCEPTANCE CARDS WILL BE MAILED**~ Accepted vendors names will be posted on www.bigbandbearband.com after March 5, 2012.

~**Oversized booths**- are assigned by Craft Coordinators, Vendors do not request an oversized booths unless it has been pre-arranged with a coordinator.

~ **Questions** please email lacuevacraftshow@hotmail.com, no calls please.

~**Cancellations**- removal from mailing list. No Refunds after April 1, 2012. Refunds will be mailed after May 5, 2012 not sooner.

We are looking forward to a great show this year!

Celina Stoyanof, Lucy Reverse, Sandra Montoya
Spring Show Chairpersons

La Cueva High School * Big Bad Bear Band * Spring Show

General Information

- Registration forms **must be postmarked by February 14, 2012**. Any registration forms postmarked after this date will be automatically placed on a wait list..
- Incomplete registrations (missing photos, signature, or payment) will be returned and will be placed on a waiting list.
- Completed registrations- photos will be returned if a self-addressed stamped envelope is provided.
DO NOT MAIL Samples, samples will NOT be returned nor used in silent auction
- Registration is \$75.00 plus one donated craft item per booth to be used in our silent auction.
- Electric power is an additional \$15.00.
- Booth size is 15 feet by 6 feet or 10 feet by 6 feet.
- Only one space will be assigned to any one exhibitor. Please do not request multiple spaces.
- **Notification of acceptance to the trunk show and booth number will be sent by March 5, 2012 via website www.bigbadbearband.com . NO POSTCARDS WILL SENT. Your cancelled check is your receipt. If you check is deposited your are accepted.**
- Booths are pre-assigned and are not negotiable.
- Questions – Preference is email lacuevacraftshow@hotmail.com

Fire Safety Rules

- Exhibit booths shall be constructed of noncombustible or limited-combustible materials, or treated with a flame-retardant. Nylon, plastic cloths, and certain other plastic materials cannot be made flame retardant, and their use is prohibited.
- Only three-prong, grounded extension cords shall be used. Extension cords shall be a minimum of 14 to 16 gauge and must plug directly in to provided power strips. Power strips must NOT be piggybacked for multiple connections.
- No open flames are allowed. Candles may not be lit under any circumstances.
- Storage of any combustible materials behind the booths is prohibited.
- Compressed flammable gases, flammable or combustible liquids, and hazardous chemicals are prohibited.

General Rules

- All items for sale must be the exhibitor's own work. Factory made items, items representing only minor rework, or foreign goods or products are not acceptable.
- Sale of food items is prohibited.
- Set-up begins at 6:30 a.m. on the morning of the show. Your space maybe reassigned from the wait list if you have not checked in by 8:00 a.m.
- Vendors must vacate the premises by 6:00 pm, vendors will be excluded from future shows if not met.
- Primary, unloading area is at the cafeteria entrance. DO NOT park in the fire lanes.
- Loading and unloading assistance may or may not be able, plan accordingly.
- You must provide your own tables, chairs, display materials, electrical cords, etc., that you need to set up your booth.
- For safety and compliance with local codes, all displays, belongings, and inventory must be kept within your assigned booth space.
- NO TEARDOWN before 4:00 p.m, if policy is violated YOU WILL BE REMOVED FROM MAILING LIST
- Items donated for the silent auction must be from your work. Donated items will be labeled with your name and booth location.
- Smoking is PROHIBITED on school grounds.
- The State of New Mexico requires a tax ID number and the City of Albuquerque requires a Business Registration for sales of arts and crafts items. Compliance with this requirement is YOUR responsibility. Contact the NM Taxation and Revenue Department or Albuquerque's Treasury Division for more information.
- **Notifications of "No-shows" will be excluded from future LCHS Arts and Crafts Fairs.**
- No refunds will be given for any reason **after April 1, 2012**. No refunds will be given for inclement weather.
Refunds will be mailed after May 5, 2012.
- LCHS Band Booster Board reserves the rights to remove a vendor if the rules are not followed.

